Change the name on the telephone

1) Press **[FEATURE]** **266344
2) Enter Password: 23646
*Display will read: "**Terminals & Sets**"*
3) Press **SHOW** (top right hand arrow) once
*Display will read: "**Show set: __**"*
4) Enter the extension you would like to change
5) Press **SHOW** (top right hand arrow) once
6) Press **NEXT** (bottom right hand arrow) twice
*Display will read: "**NAMES**"*
7) Press **SHOW** (top right hand arrow) once
8) Press **CHANGE**
9) Enter the correct name, then press **NEXT** (bottom right hand arrow)
10) Press **[RELEASE]** to end the programming session

 (Feature Key)

 (M7310 & M7324 Overlay)

Additional Button Programming

Autodial Buttons – External Dial
Press Feature * 1
Press the button that you wish to program
Enter phone number
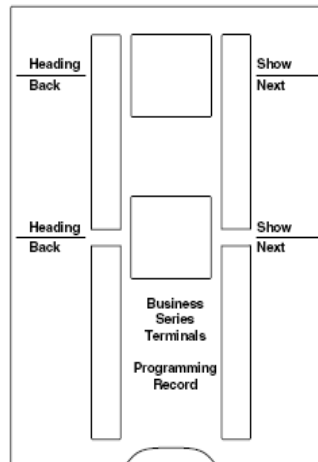Press OK

Autodial Buttons – Intercom Dial
Press Feature * 2
Press the button that you wish to program
Dial the extension number.

Feature Buttons
Press Feature * 3
Press the button that you wish to program
Press Feature and code.

Button Inquiry
Press Feature * 0
The display will show what is programmed
 on a button as it is pressed.
Press Intercom to view the extension

 (T7316 & T7316E)

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